

P.T.L. Meeting Minutes

November 11, 2009

Immanuel Lutheran School

The November P.T.L. meeting was called to order by President Pat Lease.

The Secretary's report was read and approved.

The Treasurer's report was read and approved.

We show approximately \$3600 in profit from the Pork Chop Dinner/Silent Auction. Missy will issue each classroom a \$250 check from those profits, to be used on classroom supplies, etc.

Missy reported that the church paid for half the cost (or \$825) of the new handwashing sink we had installed in the kitchen this past summer.

The bill for repairing the bell choir bells was \$1200. No parts were covered under the warranty. Missy will check with Rueben and Judy Bode to see how much money they are thinking of donating towards the repair cost of the bells.

Old Business:

All went well with the Pork Chop Dinner & Silent Action again this year. Vicky Harmening suggested that we have 2 shifts work the chop dinner next year, versus the 3 shifts we had working this year. Since there were desserts left over this year, and since there was more than enough sheet cake left, it was suggested that we maybe only order a half sheet cake next year, for dessert backup.

Everything is going well with planning for the Vendor Fair, to be held this coming Saturday, November 14. Mrs. Thompson and Mrs. Erdman are keeping good notes this year, for reference for next year's Vendor Fair. Sue also reported we will be receiving a check for \$600, as matching Vendor Fair fundraiser dollars, from Thrivent.

The Butter Braid Fundraiser sales have gone great. Butter Braid orders pick-up is scheduled for next Thursday, November 19. Butter Braids will also be available for sale at this Saturday's Vendor Fair.

Lisa gave an update on the 2nd letter Ann received from the Nicollet/Brown County office. Following is a list of items called out in the letter: food service staff only is allowed to use the kitchen and kitchen equipment; food service food only, is allowed to be stored in the kitchen refrigerator; food prepared in the kitchen must be prepared by food service staff only. All new rules become effective January 1, 2010.

Since we use the kitchen for fundraisers such as our Vendor Fair and our Basketball Tournament, discussion was held regarding what to do about the new kitchen rules. If we decide to use the kitchen for the Basketball Tournament in January, we will need to do the following: pay Ann to be at the tournament the entire weekend to serve food from the kitchen, or find someone on the PTL board, to act as food service staff for the weekend. (This person would be responsible for taking a 6 hour food service class for \$145 and the food service test for \$45.) We decided that we would try serving concessions and food out of Mrs. Thompson's school room during the Basketball Tourney this year. We will use crockpots and roasters to keep food warm and serve food out of. Tables to eat at, that had been previously set up in the preschool room, will also be set up in Mrs. Thompson's room. The preschool room will be used as a locker room. Lisa will ask Ann to check with the county to see if we need to purchase a food service license anyway, to serve food at our tournament, even if food will be served from somewhere other than out of the kitchen.

We decided that for regular season games, we will serve concessions from somewhere other

than the kitchen, instead of purchasing a seasonal, special event concession license from the county for \$50-\$75.

We also decided to find another refrigerator, to be stored somewhere other than the kitchen, for the PTL, staff and students to use. Sue will ask Jane to put a note in the church bulletin asking if anyone from our church has one for sale.

Motion was m/s/p to give Ann Bruns a \$.50 per hour raise, effective next pay period.

Mrs. Erdman reported that she is very happy with the new PreSchool curriculum.

Mr. Erdman will order more Braves shirts to use for soccer and softball. We will add numbers to the new shirts to make it easier to keep track of which shirts are missing at the end of each season. Mr. Erdman will get prices from JM Promotions in Mankato, Court Sports in Owatonna and Ink Apparel in New Ulm.

Mr. Erdman reported that Nicollet Public School will have H1N1 flu shots available sometime mid November. Anyone interested in finding out more about these shots, is encouraged to contact the high school. Mr. Erdman also reminded parents that children with a temperature greater than 99° will be sent home from school.

New Business:

Ms. Wyatt told us about the new weekly Bulletin Board Newsletter she has taken charge of. The Bulletin Board Newsletter will contain important weekly information for staff, parents and students. The regular Braves Newsletter will continue to come out once a month. Sue will ask Jane to put a note in the church bulletin to let our church members know about the new weekly informational tool.

The ILS Basketball Tournament is scheduled for January 8, 9 and 10. Mr. Erdman is currently working on getting one or two more boys and girls teams to participate in our 3-day tourney.

The Parade of Lights parade is November 28th this year. Sue will ask Jane to add a note to the church bulletin; Carrie will add a note to the Bulletin Board Newsletter, requesting a volunteer(s) to head up this event. Anyone interested, is asked to call Lisa Fischer.

Kris Bode asked about whether or not it would be possible for kids to eat lunch in the gym each day, to allow the kids to socialize more during lunch break. After much discussion about classroom and gym schedules, it was decided that we try it sometime to see how well the scheduling works.

We also discussed the possibility of spreading our various fundraisers out more during the school year. Mr. Erdman suggested that maybe during a faculty meeting or during the summer, a list of fundraisers with corresponding fundraiser dates, be drafted.

Donna Bernau asked if PTL would be interested in paying for a third of the cost of steak knives for the Pork Chop Dinner, with the Immanuelites and Men's Club paying for the other two-thirds of the cost. We decided to find out what the cost to PTL would be and discuss it again at the January meeting.

Discussion was also held concerning the concession stand/scorebook/scorekeeper work schedules. In order to get everyone involved, schedule signups for the basketball season will take place after both the boys practice and the girls basketball practice on November 23.

Our next PTL meeting is scheduled for January 20th at 6:30 p.m.

Motion was m/s/p to adjourn the meeting.

Respectively submitted,
Becky Wagner.